



Street Equipment Operator I

This job description is intended to present a descriptive list of the range of duties performed by employee(s) in this municipality and is not intended to reflect all duties performed within the job.

SUPERVISOR: Assistant Street Commissioner/Cemetery Sexton

SUPERVISE: None

PAY SCALE: STO1

EFFECTIVE DATE: 10/24/2023

POSITIONS: 2 FTE

SUMMARY DESCRIPTION

Responsible for performing various skilled maintenance, repair and construction activities for the city streets and storm sewers. An incumbent will be required to perform duties on an on-call basis, as needed.

EXAMPLES OF WORK PERFORMED

ESSENTIAL FUNCTIONS: *The following examples of work are illustrative only and are not intended to be all inclusive.*

Performs maintenance, repair, and construction activities for city streets through various activities including, but not limited to, asphalt and chuckhole repairs, grinding, milling, crack filling, panel and curb replacements, and painting lines, curbs, crosswalks, etc.; sets up barricades and directs traffic as needed.

Performs various duties at the Cemetery including mowing, string trimming, digging, and pouring foundations and repairs.

Performs storm sewer maintenance repairs including but not limited to cleaning, clearing, flushing and main repair, etc.

Performs snow removal and applies salt/sand on streets, sidewalks, parking lots, and around public buildings, as needed.

Assists in performing various activities in the city's cemetery including, but not limited to, digging graves, replacing sod, pouring foundations, placing monuments, etc.

Repairs, replaces, and installs street signs and sign hardware/posts.

Assists in various concrete work including pouring, finishing, cutting pavement, and sealing cracks.

Assists in the upkeep and maintenance of city owned land through various activities including, but not limited to, mowing, trimming, landscaping, and removing trees, etc.

Assists with chemical handling through the application and storage of the chemicals and equipment used for weed and/or insect control, fertilization, etc.; performs techniques used in the control of diseases, weeds, pests, etc., and ensures proper and safe use.

Operates various heavy and light departmental equipment, machinery, vehicles and basic hand, power, and electric tools in the performance of duties and according to established guidelines.

Loads, unloads, and hauls materials and equipment to and from job sites.

Ensures the proper maintenance of tools and equipment by cleaning and checking tools and equipment after use.

Performs preventative maintenance on assigned vehicles and equipment; refers defects or needed repairs to supervisor.

Responsible for maintaining a safe work environment in the performance of duties.

Refers citizen complaints to the supervisor for resolution.

Establishes and maintains positive public relations with the general public, other employees, other governmental agencies, and municipal officials.

Performs other duties as directed or as the situation dictates.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

- The precautions necessary to work safely with and around automotive and mechanical equipment in order to promote a safe working environment.

Ability to:

- Learn the materials, procedures, methods and practices utilized in various public works activities, i.e. construction, street maintenance, storm sewer operation and cemetery maintenance.
- Learn and operate vehicles, machinery, equipment, and tools pertaining to the duties performed.
- Learn the geography of the city.
- Learn city responsibilities and to use independent judgment in the performance of duties.
- Load and unload heavy machinery.
- Deal with the general public in a courteous and tactful manner.
- Perform job duties efficiently while managing frequent interruptions.
- Plan and organize a personal work schedule, set priorities, and meet deadlines.
- Understand and follow both oral and written instructions.
- Communicate effectively, verbally and in writing, in English.
- Establish and maintain effective working relationships with the general public, other employees, and municipal officials.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is generally performed outdoors and requires a considerable amount of physical activity including walking, standing, kneeling, bending, crouching, reaching, stooping, and climbing. Work may also be performed indoors in an office setting and requires a considerable amount of sitting. The incumbent must have the ability to transport themselves to and from various locations throughout the city and within City Hall. Duties require the ability to tolerate an indoor and outdoor work environment which includes contact with dirt, dust, chemicals, noise, and inclement weather conditions.

Physical: An incumbent must have the ability to lift up to 50 lbs. on a regular basis and must possess the coordination and manual dexterity necessary to operate hand and power tools and equipment utilized in the upkeep, repair and maintenance tasks. Must also possess the ability to lift, carry, push, and pull heavy equipment and tools. Work hours may occasionally be required in times of darkness. Vision abilities required include close vision, distance vision, color vision, depth perception, and the ability to adjust focus. The employee occasionally works near moving mechanical parts, in precarious places and is occasionally exposed to fumes or airborne particles, toxic chemicals, risk of electrical shock, and vibration. The noise level may be moderate to intense depending on activity performed.

Work requires extensive interaction with the general public and may be stressful when dealing with irate citizens.

EDUCATION AND EXPERIENCE

Any combination of education and experience that would likely provide the required knowledge and ability is qualifying. A typical way to obtain the knowledge and abilities would be:

Education/Training:

Must possess a valid commercial driver's license, within six (6) months of hire.

Graduation from high school or GED equivalent.

Experience in the area of public works or related field, or an equivalent combination of education, training, and experience, preferred.

Must have a Nebraska Department of Agriculture Pesticide Applicator certification (Commercial Rating) within a time frame established by the employer.

Must maintain certifications as required.